



BEACH AUTHORITY

Post: Technical Officer (Civil)

Salary: Rs. 19575 x 475 - 21950 x 625 - 23200 x 775 - 32500 x 925 - 37125 x 1225 - 40800 x 1525 - 42325 (PRB 2016)

- Qualifications:**
- A. (a) Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or
- (b) Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or
- (c) An equivalent qualification acceptable to the Board.

Note:

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. A Cambridge Higher School Certificate with passes at Principal Level in at least two subjects including Mathematics or a Science or Technical subject obtained on one certificate or a General Certificate of Education "Advanced Level" with passes in at least two subjects including Mathematics or a Science or Technical subject obtained on one certificate.
- C. A Diploma in Civil Engineering from a recognised institution or an equivalent qualification acceptable to the Board.

Duties:

1. To assist the Technical Manager:
 - (a) in the planning, execution and supervision of projects undertaken by the Authority: and
 - (b) in the planning, coordination, monitoring and execution of works.
2. To carry out surveys in connection with civil engineering works.
3. To ensure that drawings and plans are prepared according to specifications submitted.
4. To assist the Technical Manager or Engineers in the measurement of quantities, preparation of bill of quantities and measurement of works on site.
5. To effect site visits and attend meetings.
6. To investigate into complaints and draft appropriate reports.
7. To guide and supervise subordinate staff and coordinate their activities.
8. To assist the Technical Manager or Engineers in the preparation of tender documents and evaluation of tenders.
9. To assist in the proper monitoring of cleaning/scavenging works and maintenance of amenities on public beaches.
10. To liaise with contractors.
11. To assist in the enforcement of regulations, in particular health and safety standards.
12. To perform such cognate duties as may be assigned.